

Government of Nagaland
Home Department: Appointment 'B' Branch

OFFICE MEMORANDUM

Dated Kohima, the 12th December, 1968.

NO.APPT-15/34/67:- The undersigned is directed to say that the Government after due consideration has decided to prescribe the academic qualifications for direct recruitment to the various of Class-follows:-

1. UPPER DIVISION ASSISTANT:

- (a) Secretariat : Graduate in Arts, Commerce or Science from recognized University
- (b) Directorates : Intermediate in Arts, Commerce or Science or its equivalent.
- (c) District Office : Pre-University or its equivalent.

2. LOWER DIVISION ASSISTANT:

- (a) Secretariat : Pre University or is equivalent.
- (b) Directorates : -do-
- (c) District Offices : Matriculate or its equivalent .In the case local candidates he/she should have appeared Matriculation or its equivalent Examination.

3. TYPIST:

- (a) Secretariat : Matriculate or it equivalent.
- (b) Directorates : -do-
- (c) District :
 - (i) Matriculate or its equivalent. In the case of local candidate he / she should have read up to Class-X.
 - (ii) The minimum speed in typing in all cases number of mistakes not exceeding 5.P.C.

4. STORE KEEPERS

Matriculate or its equivalent. In the case of local candidate relaxable to read upto Class X with some experience in the line.

5. CLASS-IV APPOINTMENT PEONS etc

A candidate should have some knowledge of English, Hindi or Nagamese.

The academic qualifications as prescribed above are, however, subject to any relaxation as granted by the Government for any under represented tribes in services, under the government.

The academic qualification accordingly may please be incorporated in the respective Subordinate Service Rules be framed or already framed.

The receipt of this OM may please be acknowledged.

Sd/- R.M. DHAR
Deputy Secretary to the Govt. of Nagaland.