

GOVERNMENT OF NAGALAND
Personnel and Administrative Reforms Department
(Administrative Reforms Branch)

No. AR-5/ASSO/98

Dated Kohima, the 4th August 2008

OFFICE MEMORANDUM

Sub:- Regularisation of contract/Ad-Hoc appointments against sanctioned post.

In partial modification of this Department Office Memorandum of even number dated 23rd August, 2007, the Governor of Nagaland is pleased to order that Contract employees who have completed more than 3 (three) years of continuous service of Contract/Ad-hoc, will be eligible for regularisation against sanctioned post.

1. The following terms and conditions will be applied for regularisation of the contract / Ad-hoc employees:
 - (I) There should be a sanctioned post
 - (Ii) The employee should fulfill all the eligibility criteria for the post including the requisite educational qualification;
 - (Iii) The OM shall not apply to posts where there are pending court cases.
 - (Iv) This OM shall not apply where the posts have already been requisitioned for filling up through the NPSC.
2. The Suitability Test should be conducted by the concerned Departments under the chairmanship of the Head of the Administrative Department with representative from the P&AR Department and ATI, Nagaland Kohima qualifying marks should be laid down in advance and only those who qualify such a screening test should be considered for regularisation.
3. The concerned Departments will then submit specific cases to the Government for approval after obtaining the recommendations of the Screening committee which will compose of:-
 - (I) Chief Secretary : Chairman
 - (Ii) Addl. Chief Secretary (Home) : Member
 - (Iii) Principal Secretary(P&AR) : Member
 - (Iv) Commissioner & Secretary(Law) : Member
 - (V) Joint Secretary (P&AR) ; Member

The Department will furnish to the Member Secretary of the Screening committee details of all employees proposed for regularisation with relevant document like creation of posts order original appointment order, certificates of educational qualification, date of birth, ACRs and result of the screening test wherever stipulated.

4. All Departments having contract / ad-hoc employees shall consolidate and submit the names of the contract ad-hoc employees cumulatively and not in piecemeal to the concerned Head of the Administrative Department.

Sd/- LALHUMA
Chief Secretary to the Govt. of Nagaland