

Government of Nagaland
Parliamentary Affairs Department

NOTIFICATION

NO.PARLI-101/2004

Dated, Kohima, the 26th July, 2004.

Sub:- Powers functions and facilities of Parliamentary Secretaries.

The undersigned is directed to say that the Parliamentary Secretaries in the Government of Nagaland will be appointed and removed by the Chief Minister of Nagaland.

1. Only a member of the Nagaland Legislative Assembly, who is not a Minister of any rank, can be appointed as a Parliamentary Secretary.
2. The Chief Minister shall administer the oath of secrecy to Parliamentary Secretary before he enters upon his office in the format of oath of secrecy in the Third Schedule to the Constitution meant for a Minister for a State, with appropriate modifications.
3. The Chief Minister may assign work to a Parliamentary Secretary pertaining to any Department of the Government of Nagaland, which is either under his control or under the control of any other Minister.
4. The Secretary-in-charge of the Department concerned shall route all files through the Parliamentary Secretary concerned.
5. A Parliamentary Secretary may have access to papers, file documents etc, of the Government while discharging his functions.
6. While attending to the work assigned to him, a Parliamentary Secretary shall submit matters to the Chief Minister or the Minister concerned for final decision.
7. A Parliamentary Secretary may handle work in the Legislative Assembly with respect to work assigned to him, after due authorization by the Chief Minister or the minister concerned.
8. A Parliamentary Secretary may be invited by the Chief Minister to a Cabinet meeting as a Special Invitee.
9. The entitlement of Parliamentary Secretary will be as follows:

A. Entitlements as an MLA being paid by the Assembly Secretariat:

- (1) Salary of an MLA
- (2) Two personal aides @ ` 1000 P.M for each (fixed) (tenure posts)
- (3) One driver @ ` 2000 P.M (fixed) (tenure posts)
- (4) One Vehicle with vehicle maintenance allowance, POL and tyres as admissible to an MLA.

(B) Entitlements to be paid by the Chief Minister's Secretariat:

- (1) One Vehicle with vehicle maintenance allowance of ` 3,000 pm and POL of ` 4,950 pm.
 - (2) Entertainment allowance of ` 2,500 pm for residence. ` 1,500 pm for office.
 - (3) Accommodation: A house/bungalow with free water and electricity.
 - (4) Telephone: one telephone each with STD in office and at residence.
 - (5) Personnel: One Private Secretary and one LDA from the Home Department.
 - (6) TA/DA on official tour: As per entitlement of a Class I officer.
10. Matters relating to the appointment, removal and resignation of Parliamentary Secretaries will be dealt with by the Cabinet Cell and matters relating to their powers, functions and facilities will be dealt with by the Department of Parliamentary Affairs.
 11. This issues with the approval of the Chief Minister.

Sd/- R.KOTHANDARAMAN
Secretary to the Govt. of Nagaland.